



Alabama State Board of Auctioneers

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MINUTES Board Meeting September 14, 2021

The Alabama State Board of Auctioneers met on Tuesday, September 14, 2021 at the Board office located at 2777 Zelda Road in Montgomery. During the COVID 19 State of Emergency, the Board meeting was held virtually. Members attending virtually were Mr. Pete Horton (Board Chair), Mr. Mike Fisher (Vice Chair), Mr. Chad Curvin (member), Mr. Chip Pearce (member) and Mr. Randall Grissett (new member). Board member attending in-person were Mr. John Gray (member), Ms. Angela Morgan (member) and Mr. Keith McDaniel (member). Also in attendance were Mr. Keith Warren (Executive Director), Mr. Dennis Trammell (Investigator), Ms. Peggy Rossmanith (Board's Legal Counsel) and Ms. Renee' Reames (recording secretary). Chairman Horton called the meeting to order at 9:02 a.m. and Mr. Warren called Board roll. Mr. Warren indicated that a quorum of the members was present to conduct business.

The meeting was advertised on the Board's web site, www.auctioneer.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act. A word of prayer was given at the opening of the meeting and Mr. Warren gave the opening statement concerning Roberts Rules of Order and the Alabama Open Meetings Act. Chairman Horton welcomed everyone attending the meeting and introduced Mr. Randall Grissett.

Mr. Warren administered the oath of office to Mr. Randall Grissett, as a new Board member.

Approval of Minutes: Chairman Horton indicated that a copy of the minutes from the July 20, 2021 Board meeting was distributed to the members prior to the meeting for their review. Mr. Pearce made a motion to dispense with the reading of the July meeting minutes. The motion was seconded by Mr. Fisher and unanimously approved by the Board.

Mr. Pearce made a motion to approve the July meeting minutes as submitted. The motion was seconded by Mr. Fisher and unanimously approved by the Board.

Executive Director Report: Mr. Warren presented the Executive Director's Report (report available in the Board's official Book of Minutes). The report included the financial activities of the Board for the period ending August 31, 2021, along with a line-item summary of expenses. He announced that the Board's budget would remain the same in FY 2022, which would begin October 1, 2021. He reported on the number of licensees and the number of complaints received during FY 2021. He indicated that licensing renewals had begun and an increase in revenue will be reflected in the financial report to be presented at the next Board meeting.

Mr. Fisher made the motion to approve the financial report as presented. The motion was seconded by Mr. Gray and unanimously approved by the Board.

Administrator's Report: Mr. Warren presented the Administrator's Report, which included licensing activities accomplished since the last Board meeting held in July, along with a summary of licensure and examination statistics from this same period.

Legal Counsel Report: Ms. Rossmanith reported that the Investigative Committee would be meeting to discuss open complaint cases.

Update on Association Activities: Mr. Fisher commented on the Association convention held in August, along with the CE class held in conjunction with the convention. Chairman Horton reported that auctioneer Board member, Mr. Mike Fisher, was inducted into the Hall of Fame, along with fellow auctioneer, Daniel Culps.

Rules Committee Report: Mr. Warren reported that the Rules Committee had met in-person, hosted by Mr. Chip Pearce, and the meeting was very productive. He indicated that the Rules Committee planned to meet again soon and he would be coordinate the next meeting.

Election of Board Officers: Mr. Warren reported that election of Board officers was due, with the appointment of new member, Mr. Grissett. Mr. Pearce commented on the opportunity for members to serve as officers, with consideration to seniority positions based on appointment terms. Mr. Gray made the motion that the current officers for Chairman and Vice Chair remain the same, with Mr. Horton as Board Chair and Mr. Fisher as Board Vice Chair. The motion was seconded by Ms. Morgan and unanimously approved by the Board. Mr. Fisher nominated Mr. Gray for the position of Board Secretary. Mr. Pearce seconded the nomination. There were no other nominations from the floor and Mr. Gray was elected to serve as Board Secretary.

Administrative Services Contract Renewal: Mr. Warren reported that the Administrative Services Contract was scheduled to expire September 30, 2021. He presented a summary of accomplishments over the last year and requested an increase in management fees. He reminded the members of the options to consider in approving the contract: (1) to renew the contract with no changes, or (2) to renew the contract with no more than 5% increase in fees, or (3) to not renew the contract and rebid the contract. The Board acknowledged that the contract had not been increase in the last four years. Mr. McDaniel made the motion to renew the Administrative Services Contract for one year with Warren & Company, with a 5% increase in management fees. The motion was seconded by Mr. Gray and unanimously approved by the Board.

Proclamation for Mr. Erskine Valrie: Mr. Warren indicated that he would be requesting a proclamation from Governor Ivey acknowledging Mr. Valrie's service on the Board. The Board would discuss later making arrangements with Mr. Valrie's family to present the proclamation.

Next Meeting: Chairman Horton reminded the members about cancelling the October 19, 2021 meeting. The Board agreed to meet on November 16, 2021, to as a regular meeting and to consider the recommendations of the Rules Committee.

Adjournment: There was no further business by the Board and Mr. McDaniel made a motion that the meeting be adjourned. The motion was seconded by Mr. Gray and unanimously approved by the Board. Chairman Horton adjourned the meeting at 9:39 a.m.

Respectfully Submitted,

John D. Gray
Board Secretary

Keith E. Warren
Executive Director

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